**RESUME**

**JAI SINGH**

+91 98191 84556

Email Id: [jaisingh09520@gmail.com](mailto:jaisingh09520@gmail.com)

**OBJECTIVE**

Looking to establish a career in the field of Information Technology, I wish to work in a growth-oriented company and contribute to the development of the organization while upgrading my skill set and knowledge.

**EDUCATIONAL QUALIFICATIONS**

**ICLES' Motilal Jhunjhunwala College**

Bachelor of Science in Information Technology(BSc IT) | 2018-2022

CGPI: 8.3

**ICLES' Motilal Jhunjhunwala College**

Science (IT) | HSC | 2018

Percentage: 55.38%

**SAI HOLY FAITH HIGH SCHOOL**

SSC | 2016

Percentage: 72%

**Technical Skills**

* Programming Language: C, C++, Java, JavaScript, Python.
* Operating System: Windows 7/8/10.
* Microsoft Office.
* Video Editing
* Graphic Design – Photoshop & Picsart

**WORK EXPERIENCE**

Company Name : **ICICI Lombard General Insurance Company**

Duration : 21st December 2022 to 26th July 2023

Post : Customer Relationship Executive- Digital One

**JOB RESPONSIBILITY :**

* Contacts customers who have made inquiries
* Answering questions about a company’s products or services
* Processing orders and transactions
* Delivering information about a company’s offerings
* Collecting and analyzing customer feedback
* Developing and documenting knowledge into helpful content

**STRENGTH & HOBBIES**

* Sincere, Hardworking & Honest
* Punctuality
* Teamwork skills
* Positive Attitude
* Gaming
* Sports

**LANGUAGE**

* English
* Hindi
* Marathi

**DECLARATION**

All the details mentioned above are true and correct to the best of my knowledge and beliefs.

JAI SINGH